



TEXAS ACCREDITED COMMERCIAL SPECIALIST

TACS 1: Texas Accredited Commercial Specialist

Hosted by: Greater Metro West Association of REALTORS®
1901 Martin Drive #100, Weatherford, TX 76086
When: January 6, 7, 13 & 14, 2021
Time: Registration 8:00am
8:30 am to 5:00 pm each day
Instructor: Michicha Guillory

This class is a remote course offered through Texas REALTORS® You will have your choice to take this CE course from home or at the GMWAR office. Space is limited if you choose to take from the GMWAR office.

In order to participate and receive CE for the courses you will need access to a laptop or computer with the capability of running a Zoom meeting with a microphone and camera, reliable internet service, access to the email address on file with the Association to send and retrieve course materials as PDFs and the ability to digitally save any course materials/evaluations to send back to GMWAR via email. These courses will be monitored by a GMWAR staff member to ensure attendance.

Registration Form

Name on TREC License

TREC License #

Primary Phone

e-mail address

Texas Accredited Commercial Specialist
Course #860 30hrs SAE Credit
Cost: \$280.00

This course is designed to prepare students for entry into the commercial real estate field by exposing them to the fundamentals of commercial real estate finance and economics, and then through the application of those fundamental concepts using actual practice scenarios on a variety of property types they are likely to encounter. It will provide a strong grounding in basic concepts that will help students who intend to pursue higher designations such as CCIM. It will also prepare agents who are interested in moving their field of business from residential to commercial, or residential agents who occasionally take part in commercial transactions.

Deadline to register:

Registration form & full payment due by 12/29/2021 to secure your registration



Please call 817.596.5010 for credit card payment instructions

Payments may be mailed to:
GMWAR
1901 Martin Drive #100
Weatherford, TX 76086

CE Credit

The day before the event you will receive a class Zoom link and instructions on how to identify yourself on the Zoom call.

Special services

If you require special accommodations to participate, please let us know at least three days prior to the course and attach a written description of your needs.

Refund/cancellation policy

No Refunds will be given on cancellations 5 days prior to the course.

To Register

Fill out this form and e-mail to :
assist@gmwar.org

Or fax to:
866.867.8685

Questions???
GMWAR Staff
817.596.5010





Course Policies

TREC credit requirements

To ensure your attendance is documented, please be seated when the class begins each day and return on time from lunch and any breaks extended by the instructor. This course satisfies 30 hours of SAE or current elective hours of CE credit. To receive either type of credit you must attend all class hours and pass your exam with a 70% score. No partial CE credit will be issued. To receive course credit, send a copy of your certificate of completion to TREC at least 10 days in advance of your license renewal date.

TREC Fitness Determination

Before you apply for a license, you can request that TREC determine whether your moral character meets their qualifications for honesty, trustworthiness, and integrity. If you have any criminal offenses, unpaid judgements, had disciplinary action taken against a professional or occupational license, or performed unlicensed activity, you should consider requesting a Fitness Determination from TREC. <https://www.trec.texas.gov/forms/fitness-determination>

Incomplete coursework

Students who missed part of the course, who did not take the exam, or who fail the course exam will be issued an incomplete and will be permitted to make up missed coursework and the exam. Students with an incomplete who later complete the course and exam makeup can receive credit by submitting their completion certificate to TREC.

Students who attend less than two-thirds of a class, who voluntarily terminate their enrollment, or whose enrollment is terminated for cause by an association/board will be dropped without refund. Students listed as incomplete who do not subsequently complete course and exam makeup work within the 90-day allotted timeframe also will be dropped from the class without refund. Attendees identified as dropped must complete the entire course again and remit any registration fees to the association to receive credit for the course.

Makeup provisions

Students who miss part of a course for any reason may not take the exam until they have completed the course makeup work. A student who misses part of any course day must make up the entire day or a recording of the exact class time they missed. It is the student's responsibility to find and schedule the appropriate makeup topic with the association hosting the new class, coordinate with the local association to schedule taking the exam, and to pay all related exam fees.

All course and exam makeup sessions must be completed within 90 days of the completion of the original course, or the student will be dropped. Once the makeup work and exam are completed, the student is responsible for submitting his completion certificate to TREC.

Texas REALTORS® charges a \$50 fee to make up any missed coursework and the exam. The local association may charge an additional fee for the participant to make up any missed coursework and take the exam at their association. Texas REALTORS® charges a \$25 fee to retake a failed exam. The local association may charge an additional fee to retake a failed exam. When retaking a failed exam, the new exam will contain questions not found on the original test. A student who fails the exam a second time must retake the course at full price as set by the local association.

Cancelled course

In the event a course is cancelled, the student may elect to receive a full refund or transfer registration to another iteration of the course.

Online course evaluations

A student may complete an instructor evaluation online at TREC's Web site at the following address: <https://www.trec.texas.gov/public/course-and-instructor-evaluation>. Student may complete the evaluation anonymously.

Provided and agreed to by

Debra Hernandez, Director of Professional Development
Texas REALTORS®; TREC Provider 4520

I have read and understood the above policies.

Signature _____ Printed Name _____

Date _____